

Agreement Procedures Committee
 Conference Call Minutes
 August 14th, 2013

| Participants | Absent |
|------------------------------|----------------------------------|
| Kim Knox-Lawrence (ME) Chair | Ron Hester (ON), Board Liaison |
| Pamela Marshall (KY) | Carolyn Evanston (IN) Vice Chair |
| Cindy Swanson (CA) | Sandi Ackerblade (ON) |
| Marie Stark (MT) | Kim Plante (VT) |
| Ghyslaine Lepage (QC) | Tammy Trinker (IFTA, Inc.) |
| Glenn Boyette (MS) | |
| Cindy Arnold (NV) Ex-officio | |
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| Debbie Meise (IFTA, Inc.) | |
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Meeting called to order.

Approval of minutes for July

Quorum was in attendance, the approval is proposed by Marie, seconded by Ghyslaine with one modification: Lunch: for the 24th is on your own and is provided on the 25th.

2013 Workshop Agenda:

23/10 Ice Breaker: Cindy A. and Kim will work on that next week
Committee Project Reports: to receive after the ABM
Ballots Proposals: it was omitted on the agenda so it was added on the 23rd at 2:45 for 30 minutes, (someone will ask IRP if they have any ballots to present). Ghyslaine will be presenting the ones for IFTA.
Town Hall Meeting: from 3:15 to 4:30

24/10 Open APC Agenda Meeting is required by Friday, a preliminary one was prepared during the call

- Introductions - Kim Knox-Lawrence (ME), Chair
- Approval of **October** Minutes
- Ballots – Ghyslaine Lepage (QC)
- Information Sharing – Cindy Arnold (NV)
- Committee Roles, Responsibilities and Membership – Pamela Marshall (KY)
- Sub Committee Update– Cindy Swanson (CA)
- New Business – Sandi Ackerblade (ON)

25/10 Alternate Fuel/Natural Fuel Presentation: because we don't know who will present this topic, Glenn will contact Gary Bennion, probably at the ABM. Cindy S will check with Tim Ford and see if he will present if needed.
LEC Presentation: Drive Wyze

Sub-Committee

Cindy Swanson gave an update to the Charge: A document was prepared with rules for the commissioners who will be coming to the ABM, maybe for the first time, very good comments received; on the 1st call, each member was assigned sections of the presentations that were prepared by the CTC committee and is reviewing them; conference call schedule was prepared; more information will be given at the Open Meeting.

Other Items of Business

The committee still needs one person from the Mid-West, Debbie will send a message to everyone in this region and see how it goes; there are some names on the website but none from Mid-West. It can always be someone from another region; will see at the ABM too.

Workshop Travel and Hotel

So far, 16 persons are registered; Kim asked the members to register and book the hotel as soon as possible.

Blurbs for Newsletter

It was due last Friday, Kim will send something this afternoon to Debbie.

The call ended after 50 minutes.

Next Conference Call – September 11th, 2013

Minutes submitted by: Ghyslaine Lepage
August 14th, 2013